



Annual Report 2009

CUTS Africa Resource Centre, Nairobi

**CUTS Africa Resource Centre
Nairobi, Kenya**

ANNUAL REPORT 2009

Published by

**Consumer Unity & Trust Society (CUTS)
CUTS Africa Resource Centre (CUTSARC), Nairobi**

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Established in 1983 as a voice of the poor to express their developmental needs and aspirations, CUTS International (www.cuts-international.org) is a leading Southern voice and face of consumer empowerment through its rights-based approach and activities for influencing the process and content of inclusive growth and development. From consumer protection work in India it has expanded its scope and interventions to subjects such as good governance and social accountability, trade and development, economic and business regulations including competition, investment and corporate governance issues, and human development, particularly women's empowerment.

The organisation's Vision is 'consumer sovereignty in the framework of social justice and equality'. It conducts action (policy) research and evidence-based advocacy for policy and practice changes to bridge the gaps between the core and the periphery, that between the state and non-state actors. It believes that consumer empowerment not only serves national interest but also addresses many challenges faced by the global public goods. It aims to take forward the consumer movement to the political space at sub-national, national and international level with a holistic and balanced objective.

With its headquarters and three programme centres in Jaipur, India (Centre for Consumer Action, Research & Training, Centre for International Trade, Economics & Environment, and Centre for Competition, Investment & Economic Regulation), one in Chittorgarh, India (Centre for Human Development), a liaison office in New Delhi, India and resource centres in Calcutta, India; Lusaka, Zambia; Nairobi, Kenya; Hanoi, Vietnam and in Geneva, Switzerland the organisation has established its relevance and impact in the policy-making circles and among the larger development community in the developing world and at the international level.

It has created and is part of several networks to cross-fertilise ideas and actions for fostering equity and accountability in economic governance through South-South and South-North cooperation between and among the state and non-state actors. It serves at several policy-making bodies of the Government of India, in some other developing countries, and at the international level.

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From the Secretary General CUTS International

The establishment of CUTS Africa Resource Centre (CUTSARC), Nairobi in the year 2003 was a significant step with the need with which many non-governmental organisations (NGOs) in Africa were approaching CUTS for supporting issues on consumer protection, poverty reduction, trade, development and economic policy, training and advocacy. Among the key objectives of launching this Centre was to develop a close and beneficial relationship between two developing regions, namely Eastern and Central Africa and South Asia.

In six years, the Centre has identified and collaborated with a number of research, advocacy and networking organisations, as well as donor agencies for its various programmes and activities. It has also held a number of dialogues with its partners and prospective donors in designing its strategic plan.

CUTS Geneva Resource Centre (CUTS GRC) launched a project entitled, 'Fostering Equity and Accountability in the Trading System' (FEATS) with support from the William and Flora Hewlett Foundation, US in the year 2008. The Centre, as a project partner, organised a first set of national dialogue meeting in Nairobi, on May 19, 2009 and coordinated with SEATINI in Uganda and with ESRF in Tanzania in organising a national dialogue on May 20 & 22, 2009 respectively.

Another project 'Building an Inclusive East African Community' (BIEAC) implemented by CUTS GRC in December 2008 is envisaged to conclude in November 2010. The project is funded by *Deutsche Gesellschaft für Technische Zusammenarbeit (GTZ)*, Germany in five East Africa Community (EAC) member countries of Burundi, Kenya, Rwanda, Tanzania and Uganda. The Centre being a project partner organised a national dialogue meeting in Nairobi, on April 15, 2009 and together with GRC organised a two-day regional conference under the theme 'Civil Society Responses to Emerging Challenges and Opportunities of EAC Regional Integration'.

The Centre, with the support of Trust Africa implemented a research project entitled, 'Competition Policy and Regulations in the Energy Sector in Kenya'. Under the project, a validation and dissemination workshop was organised in Nairobi on July 03 & October 21, 2009 respectively.

ARC Nairobi continued to work on its focus areas during the period, including building capacity of the Centre through training workshops and participating in similar events at the national and international forums. The Centre acknowledges the support of various donor agencies in fulfilling its objectives.

Jaipur
September 2010

Pradeep S Mehta
Secretary General

About CUTSARC, Nairobi

CUTS Africa Resource Centre (CUTS ARC), Nairobi began as a registered non-government organisation (NGO) in Kenya in the year 2003, with the key aim of supporting civil society organisations (CSOs) in Africa in the areas of consumer protection, poverty reduction, trade development and economic policy, training and advocacy.

Mission and Objectives

CUTSARC Nairobi's mission is to develop a close and beneficial relationship between two developing regions, namely, Eastern and Central Africa and South Asia. The Centre also functions as the Centre for African-based CSOs and a resource centre for studies, research and advocacy programmes conducted by CUTS. It works closely with partner institutions in Kenya, Tanzania, Uganda and Ethiopia, among others. In partnering with like-minded organisations, CUTS ARC, Nairobi aims to:

- promote South-South civil society cooperation on trade and sustainable economic development; and
- create and build long-term capacity of CSOs in the region to address the issues of equity and accountability in the economic system.

Organisational Structure

The governing structure of ARC Nairobi comprises of the Executive and the Advisory Committee. The functions of these committees are as follows:

Executive Committee

The Executive Committee works to give policy directions and guidelines to the organisation and ensures that the aims and objectives of the organisation are achieved.

Advisory Committee

The Advisory Committee is to advise on project work being undertaken by the Centre and attend meetings of the Centre as resource persons, when requested.

Human Resources

The staff of the Centre includes a Centre Director, assisted with three Programme Officers and an Administrative Assistant. The Centre works very closely with experts and consultants in carrying out its research and capacity building mandate. Interns from regional universities are given opportunity every three months to join the Centre and work with the staff in carrying out the project activities.

Funds

The activities of the Centre for the year 2009 were mainly carried out with the help and support of the Centre's headquarters in India and other CUTS offices in Geneva as well as other external sources, which include:

- The William and Flora Hewlett Foundation
- Gesellschaft für Technische Zusammenarbeit (GTZ)
- Trust Africa
- Commonwealth Secretariat-UK
- Overseas Development Institutes (ODI) and
- Department for International Development (DFID)

Strategic Planning, Monitoring and Evaluation

ARC Nairobi is a reputable regional resource centre in Eastern and Central Africa working on issues of policy research, advocacy, consumer protection and training on international trade. In collaboration with ARC, Lusaka, the Centre aims to develop not just a network but become a vibrant initiator in its outreach to all Anglophone countries in Africa. The Centre, therefore, focuses on programmes having both national and regional coverage. During this period, the Centre identified and collaborated with a number of research, advocacy and networking organisations, as well as donor agencies for its various programmes and activities. It also held a number of strategic roundtables with its partners and prospective donors in designing and implementing projects.

Programmes and Projects

Since its inception, CUTSARC Nairobi has been engaged in establishing itself through involvement in projects independently and also jointly with partner organisations. The work programme in the year 2009 focused on research, advocacy, training/capacity building and networking on international trade, consumer protection and governance, competition policy and foreign direct investment (FDI) and economic development.

In realising its goals and objectives, ARC Nairobi continues to focus on its programmatic areas. The programme areas were revisited and thus better categorised to function divergently. The programme areas are as follows:

- Trade and Development
- Consumer Education and Awareness
- Competition Policy & Law
- Economic Regulation

Projects

The Centre is currently implementing and coordinating the following projects:

- Fostering Equity and Accountability in the Trading system (FEATS)
- Building an Inclusive East African Community (BIEAC)
- Competition in Energy Sector in Kenya

Fostering Equity and Accountability in the Trading System (FEATS)

FEATS project is being coordinated by CUTS Geneva Resource Centre (CUTS GRC) in collaboration with CUTS Africa Resource Centres in Lusaka, Zambia and Nairobi, Kenya. This three year project focusing on five countries: three from Eastern Africa (Kenya, Tanzania and Uganda) coordinated by CUTS ARC, Nairobi; and two from Southern Africa (Malawi and Zambia) coordinated by CUTS Lusaka began in April 2008 with support from the William and Flora Hewlett Foundation of the US.

The overarching objective of the project is to generate a more coherent, pro-trade and pro-development voice in the formulation and implementation of trade policy at both the national and the international level. The specific

objectives of the project are to:

- ensure and enhance positive linkages between trade and development in Africa by developing the capacity of governments to proactively and positively respond to trade issues, through their involvement in policy research;
- advocacy with trade officials and in national capitals by establishing robust, two-way linkages between activities in Geneva and in project countries; and
- to generate a more coherent and pro-trade for development voice in the formulation and implementation of trade and development policy at both the national and international levels.

To achieve these objectives, three sets of interlinked activities are being undertaken, i.e. research and analysis, advocacy and networking.

Advocacy & Networking

- ARC Nairobi successfully organised the first set of National Dialogue meeting in Nairobi on May 19, 2009.
- It also coordinated with SEATINI in organising a National Dialogue Meeting on May 20, 2009 in Uganda and with Economic and Social Research Foundation (ESRF) in Dar es Salaam, Tanzania on May 22, 2009. This was an important component of advocacy activities and the means to validate the research findings and strengthen the network established under the FEATS project.

Main objectives of these meetings were to:

- ◆ deepen the understanding of all stakeholders about CUTS International, the FEATS project and research studies;
- ◆ present the drafts of first phase research studies on the political economy of trade policy making for discussion and validation;
- ◆ discuss and finalise the Terms of Reference for issue-specific research studies in the second phase; and
- ◆ discuss the modalities of second phase research, and to consolidate the networks established, particularly the National Reference Groups (NRGs).

The meetings drew participants from CSOs, research institutions and government ministries.

- During the period, CUTS ARC Nairobi coordinated for the participation of NRGs from Kenya, Uganda and Tanzania in the first FEATS International Conference in Geneva on October 01, 2009. The Conference marked the

completion of Phase I and the beginning of Phase II of the FEATS project. This high level gathering in Geneva deliberated on the outcomes of the Phase I research studies and provided substantive inputs for Phase II.

The objectives of the conference were to:

- ◆ release the research studies of FEATS Phase I and discuss the main findings and emerging lessons;
 - ◆ finalise the Terms of Reference for Phase II; and
 - ◆ strengthen the connection between capitals of project countries and Geneva, established through the FEATS Inception Meeting in July 2008 and to facilitate networking among various stakeholder groups and generate key advocacy messages.
- ARC, Nairobi organised an informal National Stakeholders progress meeting under the FEATS project in Nairobi, Kenya on March 08, 2010. The objective of this informal meeting was to strengthen interaction with and among the key stakeholders, disseminate findings of the first phase research on Inclusiveness of Trade Policy Making Processes in Kenya and seek further feedback on emerging findings in the second phase research on Trade in Agriculture in East African Community (EAC): Implications on Food Security and Rural Livelihoods in Kenya.

Building an inclusive East Africa Community (BIEAC)

BIEAC is a two-year project, funded by *Deutsche Gesellschaft für Technische Zusammenarbeit* (GTZ) implemented by CUTS GRC and coordinated by CUTS ARC, Nairobi that commenced in November 2008 and is envisaged to end in November 2010. The project covers the five member states of the EAC: Burundi, Kenya, Rwanda, Tanzania, and Uganda.

Its main objective is to support a range of CSOs in the region to examine the implications of external trade policies on the welfare and livelihood of the people and provide a better understanding of both challenges and opportunities of trade integration. This is done through research, awareness generation and advocacy.

Advocacy & Networking

- A national workshop was organised in Nairobi, Kenya on December 10, 2009, on standards and market access focusing on the implications and challenges of linking EAC small-holder farmers to markets. This workshop reaffirmed issues already discussed and researched at great length and formed the basis for awareness generation as part of the final event of the



Phase-I of BIEAC project. Subsequent to the research and the three subsequent multi-stakeholder meetings that ARC, Nairobi had held, the emerging perspectives from this workshop were captured and incorporated in the draft position paper to be shared with a wider network of civil society, private sector, governments and EAC Secretariat to be taken into account in the present EPA Negotiations and in future when there will be a need to review the terms of the agreement itself.

- ARC, Nairobi organised a National dialogue meeting in Nairobi, Kenya on April 15, 2009 to disseminate the research findings and to add inputs to the Kenyan research paper for this project.
- ARC, Nairobi together with CUTS GRC with the support from GTZ organised a two day Regional Conference in Nairobi, Kenya on April 27-



28, 2009, hosting representative stakeholders from all over East Africa under the theme 'Civil Society Responses to Emerging Challenges and Opportunities of EAC Regional Integration'.

Research Project on Competition in Energy Sector in Kenya

The Centre with the support of Trust Africa has undertaken a project entitled 'Competition Policy and Regulations in the Energy Sector in Kenya'. The objective of the project is to:

- assess the institutional framework of the national competition policy and the regulatory structures;
- review and evaluate the competition policy and regulatory framework of the energy sector in light of energy sector reforms; and
- undertake a comparative analysis of competition and regulatory framework in energy sector in other countries.

Advocacy & Networking Events

- A validation workshop was organised in Nairobi, Kenya, on July 03, 2009 with the support of Trust Africa's Investment Climate and Business Environment (ICBE). The meeting was attended by government officials from the ministry of trade, representatives from research institutions, private sector organisations, and CSOs, representatives from regulatory agencies such as competition authorities, national chambers of commerce, and donors.
- A dissemination workshop was organised with support from on Regulatory and Competition related reforms in Kenya's Power and Petroleum sector in Nairobi, Kenya on October 21, 2009. This dissemination workshop attracted 23 participants drawn from the energy sector, research institutions, private sector, academia, Kenya electricity generating company and the civil society.

OTHER INITIATIVES

Regional Workshop on the Multilateral Trading System: Opportunities and Challenges for the EAC

ARC, Nairobi with the support of WTO organised a regional workshop in Nairobi on April 29–30, 2009 under the theme 'The Multilateral Trading System: Opportunities and Challenges for the EAC Countries'. It was attended by 44 participants drawn from EAC member states. Also present were members from Ethiopia and Sudan.



Discussion in progress during CUTS/WTO conference in Nairobi on April 29, 2009

The Regional Conference was aimed at fostering awareness and interest in the multilateral trading system, enhancing participants' understanding of the basic operations of the WTO, key issues on the international trade agenda and the status of the Doha Development Agenda; and to encourage dialogue and exchange views and ideas among civil society representatives on trade-related and development-oriented issues of particular relevance to the EAC.

Commonwealth Training on 'Commercial and Economic Diplomacy' ARC, Nairobi in partnership with CUTS and with the support from Commonwealth Secretariat organised a training programme in Nairobi on June 15-17, 2009 for trade ministry officials from Selected Commonwealth Countries in sub-Saharan Africa on Commercial and Economic Diplomacy and Trade Policy Issues. This training programme was designed to train ministry officials on issues related to commercial and economic diplomacy. Participants were from Kenya, Uganda, Tanzania, Malawi and Zambia.

The landmark training that targeted the most prominent commercial diplomats working in ministries of trade, those who negotiate international trade and investment agreements and resolve policy conflicts that impact international commerce. Trainers for this training programme were Kishan Rana, former Indian Ambassador to the WTO; Love Mtesa, former Zambian Ambassador to the WTO; and Nathan Irumba, former Ambassador to the WTO.



Resource persons following the proceedings



*Left to right Dr
Mohammed Razzaque
(COMSEC),
Ambassador Kishan
Rana (Diplofound,
Geneva) and Brama
Lito Kaleve of
Ministry of Trade,
Kenya*



*Participants of the Commercial and
Economic Diplomacy Training Programme in Nairobi*

Informal Africa Dialogue on Consumer Protection

ARC, Nairobi is founder member and regular participant of the informal Africa Dialogue on Consumer Protection. This is an initiative of the US Federal Trade Commission under the Council for International Consumer Protection-Office of International Affairs.

The first Informal Africa Dialogue Conference was held in Johannesburg, South Africa on August 17-19, 2009 in which ARC, Nairobi presented an overview of consumer protection regime and competition law in Kenya and guided the discussion on strengthening consumer movement in Africa. During the conference, delegates prioritised on the activities for the Africa Consumer Protection Dialogue. These include:

- (a) Development of Africa Dialogue Newsletter
- (b) Legal Framework Toolkit for Africa (c) African “Rapid Alert” Fraud System
- (d) Videoconferences for African Dialogue
- (e) Information Sharing and Policy initiatives
- (f) Proposed Joint Letter to the African Union
- (g) Consumer Education Initiative for African countries
- (i) Child Online Safety Bi-monthly Reports -Creating bi-monthly reports in the development of Child online safety and wellness campaigns for children’s advertising and developing an African Internet Governance Forum information group
- (j) Outreach programmes in Francophone and Arab Countries – developing outreach programmes for Francophone countries and French translation of certain African Dialogue material and website. Daniel Asher of ARC, Nairobi participates in the teleconference held on the last Thursdays of every month.

Outreach

Tradequity

The Centre, in conjunction with ARC, Lusaka produces a quarterly newsletter entitled 'Tradequity', which is disseminated among the stakeholders in the region. The newsletter highlights the current topics and debates on trade, environment and regional integration. During the year 2009, ARC, Nairobi together with ARC, Lusaka published four issues of Tradequity which can be read on: <http://www.cuts-international.org/ARC/Nairobi/tradequity.htm>

Electronic Bulletin

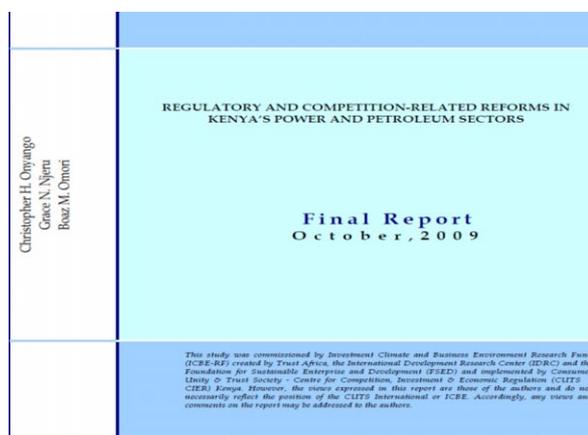
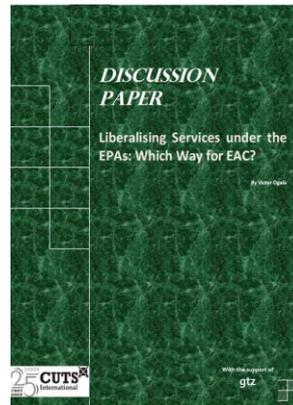
Regional Co-operation and Development Monitor

ARC, Nairobi continues with the development of its quarterly in-house e-newsletter, Regional Cooperation and Development Monitor which is sent out within its network. As the name suggests, the bulletin aims at bringing out stories and resources from various sources in the region on trade and development. The content bulletin also comprises activities of the Centre and the entire CUTS and other relevant news items on trade, consumer protection, environment and development. During the year 2009, four issues were published and electronic version of the newsletter can be found on: http://www.cuts-international.org/ARC/Nairobi/Regional_Co-operation_and_Development_Monitor.htm

Publications

During the period of 2009, ARC, Nairobi produced a number of publications some of which are displayed below. These and other publications produced during the year 2009 are available on ARC, Nairobi's website:

- CUTS ARC, Nairobi Annual Report for the year 2008 is available and can be accessed at: http://www.cuts-international.org/ARC/Nairobi/annual_reports.htm
- CUTS/WTO Outreach Report on Multilateral Trading System: Opportunities and Challenges for the East Africa Community (EAC) Countries. http://www.cuts-grc.org/pdf/OutreachWorkshopReport-Apr29-30_2009.pdf



- Dissemination Reports, presentations and Policy Brief for the ICBE's Competition and Regulation in Kenya's Energy Sector is available at: http://www.cuts-international.org/ARC/Nairobi/Competition_in_Energy_Sector/event-dissemination_workshop_on_Regulatory_and_Competition_related_reforms_in_Kenya.htm
- Background, Reports, Research outputs and Briefing papers under BIEAC project undertaken during the period 2009 can be found at: <http://www.cuts-international.org/ARC/Nairobi/BIEAC/index.htm>

- Background, Reports, Agenda, Presentations and Research Outputs for 2009 National Dialogues on FEATS project are available at: <http://www.cuts-international.org/ARC/Nairobi/FEATS/index.htm>

Outreach and Communications

Outreach and communication activities are a key element of CUTS ARC, Nairobi's work. Effective outreach and communication is essential for the realisation of outcome and to achieve Centre's vision and mission. During the year 2009, the Centre has undertaken many outreach activities within the current project. Among the already mentioned projects include ICBE, FEATS and BIEAC.

Website Development

During the year 2009, website of ARC, Nairobi became operational and is continuously updated to reach out to a larger section. Despite limited staff and time, every effort is being made to populate the web page.

Networking with Stakeholders and Other NGOs

In undertaking its research based policy advocacy, trainings/capacity building and networking activities for the year 2009, the Centre signed an MoU of Engagement with the EAC Secretariat, established and strengthened its links with a number of CSOs working on trade and development issues, consumer issues in Eastern and Central Africa. During the year, the Centre worked closely with the government, i.e. the Ministry of Trade, Kenya and the Ministry of Planning, National Development and Vision 2030, Kenya Bureau of Standards (KEBS) and Monopolies and Price Commission in Kenya in advancing its work on Consumer Protection, Competition and Economic Regulation, Trade and Development. The Centre has developed good working relationship with the Ministry of Trade and Planning in Kenya. More collaborative work has thus been extensively done with like-minded organisations where skills and

25 YEARS
1983 2008
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CUTS Africa Resource Centre, Nairobi

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CUTS Africa Resource Centre, Nairobi

Consumer Unity & Trust Society Africa Resource Centre (CUTS ARC), Nairobi started as a non-governmental organisation (NGO), and was registered in the year 2000, in Nairobi, Kenya. The Centre started its operations in the year 2003. The setting up of this Centre was a necessity owing to the frequency at which many NGOs in Africa were approaching CUTS for supporting areas of consumer protection, poverty reduction, trade development and economic policy, training and advocacy. Another aim of CUTS ARC is to consolidate and expand the activities of South-South civil society cooperation.

Mission & Objectives

CUTS ARC's mission is to develop a close and beneficial relationship between two developing regions, namely, Eastern and Central Africa and South Asia. The Centre also functions as the Centre for African-based civil society organisations (CSOs), and resource centre for studies, research and advocacy programmes conducted by CUTS. It works closely with partner institutions in Kenya, Tanzania, Uganda and Ethiopia, among others.

Latest News

Many Road Blocks Bad for Trade
The Nation, May 06, 2010

expertise were shared in the spirit of South-South civil society cooperation on trade and development issues. During the period, the Centre worked with, among others, IEA, Kenya. The Centre also established contacts with key research institutions in Uganda and Tanzania, Rwanda, Burundi et al. In Kenya, the Centre worked with KIPPRA while implementing the ICBE research project, while in Tanzania, the Centre worked with Economic and Social Research Foundation (ESRF), in Uganda, the Centre worked with key consumer organisations like CONSENT, SEATINI and ACTADE in the implementation of flagship projects (FEATS and BIEAC).

Association

The Centre is a Non State Actor member representative of the Ministry of Trade, Kenya, under the EU-funded Kenya European Union Post Lome Trade Programme (KEPLOTRADE).

Participation/Representations

During 2009, representatives of the Centre took part in the following events:

Date & Place	Event & Organiser	Issue/Objective	Participant(s)
July 02-03, 2009, Nairobi, Kenya	Research Conceptualisation and Stakeholders Consultative workshop organised by Society for International Development	Regional integration and Equity'	<ul style="list-style-type: none"> • Victor Ogalo
July 23-24, 2009, Nairobi, Kenya	Training Programme on Rules of Origin and Common External Tariff organised by East African Business Council, Kenya National Chamber of Commerce and Industry and supported by ComSec		<ul style="list-style-type: none"> • Victor Ogalo • Fred
August 17-19, 2009, Johannesburg, South Africa	Africa Consumer Dialogue Conference organised by US-FTC and the South Africa's Department of Trade	Paper presentations on Status of Consumer Protection and Competition Law in Kenya Options for Strengthening Regional Consumer Movements to Face the Challenges of the Future; Funding, Training and Government Commitments	<ul style="list-style-type: none"> • Clement Onyango
September 07-08, 2009, Nairobi, Kenya	Expert Group Meeting on Enhancing Africa's participation in the WTO negotiation process organised by UNECA	NTBs in NAMA Text S&DT issues etc.	<ul style="list-style-type: none"> • Victor Ogalo

Contd...

Date & Place	Event & Organiser	Issue/Objective	Participant(s)
September 09, 2009, Nairobi, Kenya	Sensitisation workshop on Food Safety Issues in Kenya organised by Kenya Bureau of Standards	Create awareness on the health effects of street vended food, hydrogenated fats, Aflatoxin, benzene in soft drinks and heavy metals in vegetables and fruits	• Daniel Asher
September 25, 2009, Nairobi, Kenya	Stakeholders Meeting organised by Kenya Water and Sanitation CSO Network		• Daniel Asher
November 27, 2009, Nairobi, Kenya	Civil Society Mobilisation Experts Meeting organised by EACSOE	Presentation on issues affecting water governance in Kenya	• Victor Ogalo

Road Ahead

ARC, Nairobi, envisions itself to be among the leading and key CSOs in Eastern and horn of Africa in research, policy development and advocacy, on the themes of international and regional trade and development, consumer protection and governance and building long-term research, capacity and advocacy in the East African region. In achieving this, the Centre has established networks with leading CSOs working on trade and development in Eastern Africa. Collaborative work with like-minded organisations, therefore, was given topmost priority. The strengthening of these networks and linkages to achieve the objectives of South-South civil society in the coming years will be the main agenda. Some of the strategies it intends to engage in long-term projects involve research, capacity building, and networking and information sharing. It would also like to form networks around the region, to engage in economic justice and social accountability. This will form strong partners in the area of international and regional trade, development, poverty and economic justice. The Centre has entered an MoU with the EAC Secretariat and established strong working relationship with Trade Policy Training Centre in Africa (TRAPCA).

Audit Report

CUTS-CITEE
CENTER FOR INTERNATIONAL TRADE, ECONOMICS AND ENVIRONMENT
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Constitution of CUTS-CITEE requires the directors to prepare financial statements which give a true and fair view of the state of affairs of the organization as at the end of the financial year and of the operating results for that year. It also requires the directors to ensure that the organization maintains proper accounting records which disclose with reasonable accuracy the financial position of the organization. The directors are also responsible for safeguarding the assets of the organization.

The directors accept responsibility for the financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates consistent with previous years, and in conformity with the International Financial Reporting Standards and the requirements of the constitution of CUTS-CITEE. The directors are of the opinion that the financial statements give a true and fair view of the state of the financial affairs of the organization as at 31st December 2009 and of its operating results for the year then ended. The directors further confirm the accuracy and completeness of the accounting records maintained by the organization which have been relied upon in the preparation of the financial statements, as well as on the adequacy of the systems of internal financial controls.

Nothing has come to the attention of the directors to indicate that the organization will not remain a going concern for at least the next twelve months from the date of this statement.

Approved by the board of directors on 10/02 2010 and signed on its behalf by:


BOARD SECRETARY


DIRECTOR

CUTS-CITEE
 CENTER FOR INTERNATIONAL TRADE, ECONOMICS AND ENVIRONMENT
 ANNUAL REPORT AND FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2009

INCOME AND EXPENDITURE STATEMENT

	Notes	2009 Kshs	2008 Kshs
Income			
External source			
Centre for Governance and Development (CGD-USA)		249,508.00	
Commonwealth Secretariat		3,732,500.00	2,118,045.14
CUTS-Head Office		2,424,897.00	12,714,869.49
CUTS-London Resource Centre		5,471,377.67	
CUTS-Geneva Resource Centre		1,630,226.89	242,600.00
TrustAfrica		1,539,461.00	1,460,688.58
World Trade Organization		2,067,535.00	
Other sources-Income		60.27	15,022.20
		<u>17,115,565.83</u>	<u>16,551,225.41</u>
Overheads			
Administration	B-1	1,065,148.00	1,976,412.33
Direct Costs	B-2	11,859,499.00	10,336,961.26
Establishment	B-3	1,001,093.00	1,192,124.20
Personnel	B-4	3,234,000.00	2,660,648.30
		<u>17,159,740.00</u>	<u>16,166,146.09</u>
Total Overheads		<u>17,159,740.00</u>	<u>16,166,146.09</u>
Surplus/(Deficit) for the period		<u><u>-44,174.17</u></u>	<u><u>385,079.32</u></u>

CUTS-CITEE
 CENTER FOR INTERNATIONAL TRADE, ECONOMICS AND ENVIRONMENT
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EXPLANATORY NOTES

	2009	2008
1. Administration		
Audit	83,600.00	76,000.00
Communication	151,356.00	199,684.00
Internet	256,889.00	243,427.00
Local Conveyors	68,530.00	90,880.00
Miscellaneous Expenses	41,810.00	229,001.00
Newspaper	41,100.00	41,525.00
Office Expenses	95,384.00	110,255.00
Postage and Delivery	30,080.00	37,942.00
Professional Fees	29,000.00	32,180.00
Repairs		
-Building Repairs	3,800.00	0.00
-Computer Repairs	198,200.00	0.00
-Equipment Repairs	13,500.00	0.00
-Repairs - Other	0.00	209,750.00
Stationary Supply	40,719.00	113,456.00
Water	8,940.00	840.00
Bank Service Charges	2,240.00	56,798.69
Forex Loss	0.00	534,673.64
Total Administration	1,065,148.00	1,976,412.33
2. Direct Costs		
7 up3 Project	0.00	1,374,640.00
7 up4 Project	714,410.00	269,191.00
BIEAC	5,280,315.00	0.00
Centre For Governance and Developn	180,050.00	0.00
Commercial Diplomacy Project	2,215,531.00	0.00
EPA Projects	0.00	396,918.94
FEATS Project	286,234.00	1,230,277.00
ICBE Project	1,646,982.00	586,408.00
National Workshop	0.00	10,000.00
Supply Side Project	0.00	1,271,040.56
TDP Project	0.00	4,466,093.76
Project Travels	247,276.00	732,392.00
WTO Workshop	1,288,701.00	0.00
Total Direct Costs	11,859,499.00	10,336,961.26

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	2009	2008
3 Establishment		
Electricity	28,035.00	29,916.00
Insurance	55,238.00	55,921.00
Licenses and Permits	4,600.00	17,110.00
NSSF	10,000.00	6,600.00
Rent	816,000.00	977,557.00
Depreciation Expense	87,220.00	105,020.20
Total Establishment	<u>1,001,093.00</u>	<u>1,192,124.20</u>
4. Personnel (Salary)		
Personnel (Salary) - Other	3,234,000.00	2,660,648.30
Total Personnel (Salary)	<u>3,234,000.00</u>	<u>2,660,648.30</u>



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